

EIV Advance to the Next Level

Making EIV Work for You

Reconciling the Income Report

- Make sure that all sources of income have been reported
- Compare the income listed on EIV to the income reported on the 50059 that was in affect at the time the income was received
- If there appears to be a discrepancy **MUST** send traditional Third Party Verification
- Document your efforts and findings

Quarterly wages

- Determine the last time that EIV was reviewed for the Resident
- Determine if any new quarterly wage reports have been received by EIV since last reviewed.
- For new reports determine when the income was received and what certification was in effect at the time
- Determine based on file information if the income was received during the entire quarter, or for how many full months or weeks it was received

If employed the entire quarter:

- Multiply the quarterly wage by 4 to get an annual wage unless paid bi-weekly
 - For bi weekly determine which quarters are 6 pay periods and which are 7; divide by number of pay periods and multiply by 26
- Deduct from the Annual wage on the 50059
- If the difference is <\$2400 no action is necessary
- If the difference is > \$2400 further investigation is necessary, a potential discrepancy exists
 - If paid bi-weekly or weekly every other quarter may appear to be discrepant
- For long term employment may combine wages from more than one quarter to streamline process

If multiple jobs in single quarter in single certification

- Add all quarterly wages together
- Multiply by 4 to reach annual
- If only a single job in the quarter and was under one month no need to reconcile

Annualized Seasonal Employees

- Determine the number of weeks paid for in the quarter
- Divide the quarterly wages by the number of weeks paid for
- Multiply by the number of weeks anticipated to be paid when the income was annualized

Seasonal Employee Example

- T. A. Special Needs has worked for the school for eight years and income is annualized
- She works 42 weeks per year and earns \$500 per week or \$21000 per year
- Q1 shows wages of \$6500
- The calendar shows she received pay for 13 weeks in Q1
- $\$6500 / 13 = \$500 \times 42 = \$21000$
- Q1 is consistent with the income reported

What to do if you discover a potential discrepancy

- Cannot take action without additional third party verification
- Must meet with Resident
- Resident has the right to present additional verification
- If an over or underpayment is identified and confirmed must submit a certification to TRACS and the EIV box must be checked on the 50059

Income Discrepancy Report

- Compares certain income information from current 50059 to EIV information from a one year time period (Period of Income Discrepancy Analysis or POI)
 - This period often falls entirely prior to the current 50059 effective date so it is comparing old income to new cert
 - This report is NOT saying that there is a discrepancy within the Period of Income Discrepancy Analysis
- Looks at 50059 Income Types that are reported to EIV plus Business and ignores all others
- Is only intended to alert you of a potential problem, not as proof that a Household is committing fraud

Income Discrepancy Report Potential Causes

- Income change after the POIDA
- Household Comp change after the POIDA
- SSI drops off the database
- Retro Social Security or SSI
- Miscoding of income type
- Earned income that is excluded
- Self employment income
- Actual Discrepancy

What to do if a Resident shows A Discrepancy on the Report

- Call them a liar to their face 😊
- **Must** print the income report at the same time
- Determine if the income listed on the Income Report is consistent with the 50059 income at the time the income was received
- Look at what changed between the Period of Income Discrepancy analysis and the certification it is being compared to
- Check Income Type codings on 50059
- Check 50059 for Business Income
- **DO NOT TRY TO ACCOUNT FOR THE EXACT DISCREPANCY AMOUNT**
- Document your efforts and findings

The EIV

Family Member: HATTIE HUD SSN: ***-**-XXXX Date of Birth: XX/XX/XXXX

Wages

Pay Period	Amount	FEIN	Employer Name and Address	Date Received by EIV
Q2 of 2023	\$2,000.00	XX-XXXXXXX	OFFICE SUPPLY, INC P O BOX 207, TRONA, CA	08/05/2023
Q2 of 2023	\$1,341.00	XX-XXXXXXX	TEMP HELP INC 5301 N IRONWOOD RD, MILWAUKEE WI 53201	08/05/2023
Q1 of 2023	\$4200.00	XX-XXXXXXX	TEMP HELP INC 5301 N IRONWOOD RD, MILWAUKEE WI 53201	5/21/2023
Q4 of 2022	\$3,500.00	XX-XXXXXXX	TEMP HELP INC 5301 N IRONWOOD RD, MILWAUKEE WI 53201	5/21/2023
Q3 of 2022	\$3,133.00	XX-XXXXXXX	MOTEL 4 1/2 DIRECT INVESTMENTS, LLC, MOTEL 4 1/2, 3381 E AND DEVINE AVE, TEMPE, AZ	12/14/2022
Q2 of 2022	\$2,604.00	XX-XXXXXXX	MOTEL 4 1/2 DIRECT INVESTMENTS, LLC, MOTEL 4 1/2, 3381 E ANDY DEVINE AVE, TEMPE, AZ	09/14/2022
Q1 of 2022	\$2,372.00	XX-XXXXXXX	MOTEL 4 1/2 DIRECT INVESTMENTS, LLC, MOTEL 4 1/2, 3381 E ANDY DEVINE AVE, TEMPE, AZ	06/14/2022

Exercise-Hattie HUD

- Hattie Hud, who lives alone is being recertified effective December 1, 2023. EIV was last printed April 6, 2023. You look at the time period involved and identify the following certifications
 - Interim effective 6/1/23 showing wages on the 50059 of \$9100 from Office Supply, Inc where she started 5/3/23; and no wages from Temp Help Inc which she left 5/1/23.
 - Annual effective 12/1/22 shows wages on the 50059 of \$16900 from Temp Help Inc.
 - Interim effective 6/1/22 shows wages on the 50059 of \$8400 from Temp Help Inc where she started 3/28/22 and 0 from Motel 4 ½ which she left 2/27/22.

Worksheet

Quarter	Full Q?	Or # of Full Months?	Or # of Weeks?	Annualized Wage	50059 Wage	Difference
2, 2023-1	N	2		$2000/2*12=12000$	9100	2900
2, 2023-2 nd	N	1		$1341*12=16092$	16900	(808)
1, 2023	Y			$4200*4=16800$	16900	(100)
4, 2022	Y			$3500*4=14000$	8400/20900	650

MONTHLY WAGE VERIFICATION FOR HATTIE HUD

INFORMATION BEING REQUESTED

Employed from: 5/3/23 To: Current

Pay Frequency: Bi Weekly

Pay by month

<u>Month</u> <u>Paycheck</u>	<u>Gross Pay</u>	3 rd or 5 th	
May, 2023	\$ <u>750</u>	Y	<input checked="" type="checkbox"/>
June, 2023	\$ <u>1250</u>	Y	<input checked="" type="checkbox"/>
July, 2023	\$ <u>1100</u>	Y	<input checked="" type="checkbox"/>
August, 2023	\$ <u>1450</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
September, 2023	\$ <u>1179</u>	Y	<input checked="" type="checkbox"/>

OVERPAYMENT COMPUTATION

- What month did the change occur? June, 2023
- What are the months of overpayment? July, 2023-November, 2023

	Months of overpayment	7/23-11/23
	Correct	Reported
Annual Income	\$13851 (1100+1450+1179) /7*26	\$9100
Deductions	0	0
Adj Monthly Income	\$1154.25 (13851/12)	\$758.33 (9100/12)
TTP	\$346	\$228
	Difference	\$118 (346-228)
	Number of Months	
	Total Overpayment	\$590 (118 X 5)

Sarah Section8

- Sarah Section8, who lives with her boyfriend Bo Babydaddy and 3 year old son Sammy is being recertified effective December 1, 2023. EIV was last printed September 1, 2022 You look at the time period involved and identify the following certifications:
 - Annual effective 12/1/22 showing wages on the 50059 of \$8400 per year from Dress Shop for Annie and \$9000 per year for Bo from Gas Stations Inc.
 - Annual effective 12/1/21 showing wages on the 50059 of \$7200 per year for Sarah from Dress Shop and 7200 per year for Bo from Gas Stations Inc.

The EIVs

Household Member:	SARAH SECTION8	SSN:	***_**_****	
Date of Birth:	XX/XX/XXXX	Relationship:	Head of Household	
Wages				
Pay Period	Amount	FEIN	Employer Name and Address	Date Received by EIV
Q2 of 2023	\$2,100.00	94-0000000	DRESS SHOP 2 DRESS DR,ETIWANDA, CA	08/20/2023
Q1 of 2023	\$2,100.00	04-0000000	DRESS SHOP 2 DRESS DR,ETIWANDA, CA	05/20/2023
Q4 of 2022	\$2,100.00	04-0000000	DRESS SHOP 2 DRESS DR,ETIWANDA, CA	03/20/2023
Q3 of 2022	\$2,000.00	04-0000000	DRESS SHOP 2 DRESS DR,ETIWANDA, CA	12/20/2022
Q2 of 2022	\$1,800.00	6-0000000	DRESS SHOP 2 DRESS DR,ETIWANDA, CA	08/20/2022
Q1 of 2022	\$1,350.00	6-0000000	DRESS SHOP 2 DRESS DR,ETIWANDA, CA	05/16/2022

Household Member:	Bo Babydaddy	SSN:	***_**_****
Date of Birth:	XX/XX/XXXX	Relationship:	Co Head

Wages				
Pay Period	Amount	FEIN	Employer Name and Address	Date Received by EIV
Q2 of 2023	\$2,250.00	94-0000000	GAS STATION INC 615 OIL COMPANY AVE, IRWINDALE, CA	08/20/2023
Q1 of 2023	\$2,250.00	04-0000000	GAS STATION INC 615 OIL COMPANY AVE, IRWINDALE, CA	05/20/2023
Q4 of 2022	\$2,250.00	04-0000000	GAS STATION INC 615 OIL COMPANY AVE, IRWINDALE, CA	03/20/2023
Q3 of 2022	\$2,000.00	04-0000000	GAS STATION INC 615 OIL COMPANY AVE, IRWINDALE, CA	11/20/2022
Q2 of 2022	\$1,800.00	6-0000000	GAS STATION INC 615 OIL COMPANY AVE, IRWINDALE, CA	08/20/2022
Q1 of 2022	\$1,800.00	6-0000000	GAS STATION INC 615 OIL COMPANY AVE, IRWINDALE, CA	05/16/2022

Worksheet

- Which quarters should we reconcile? Q4, 2021-Q3, 2022

Quarter	Full Q?	Or # of Full Months?	Or # of Weeks?	Annualized Wage	50059 Wage	Difference
2, 2023	Y			$2100 + 2250 \times 4 = \$17400$	17400	0
1, 2023	Y			$2100 + 2250 \times 4 = \$17400$	17400	0
4, 2022	Y			$2100 + 2250 \times 4 = \$17000$	17400/14400	0/2600
3, 2022	Y			$2000 + 2000 \times 4 = \$16000$	14400	1600

- Is there a Potential OP? Y
- Months of Potential OP? 7/22-12/22

Pay by month (Sarah)

- Pay Frequency: Monthly

<u>Month</u> <u>Pay?</u>	<u>Gross Pay</u>	<u>3rd or 5th</u>	
• July, 2022	\$ <u>600</u>	Y	N
• August, 2022	\$ <u>700</u>	Y	N
• Sept, 2022	\$ <u>700</u>	Y	N
• October, 2022	\$ <u>700</u>	Y	N
• Nov, 2022	\$ <u>700</u>	Y	N

Pay by month (Bo)

Pay Frequency: Monthly

<u>Month</u> Pay?	<u>Gross Pay</u>	3 rd or 5 th	
July, 2022	\$ <u>600</u>	Y	N
Aug, 2022	\$ <u>700</u>	Y	N
Sept, 2022	\$ <u>700</u>	Y	N
Oct, 2022	\$ <u>750</u>	Y	N
Nov, 2022	\$ <u>750</u>	Y	N

OVERPAYMENT COMPUTATION

- What month did the change occur? 8/22
- What are the months of overpayment? 9/22-11/22

Months of overpayment	9/22-11/22
Correct	Reported
Annual Income \$17200 (700+700+700+700+750+750/3*12)	Annual Income \$14400
Deductions \$480	Deductions \$480
AAI \$16720 (\$17200-\$480)	AAI \$13920
TTP \$418 (16720/12*30%)	TTP \$348
Difference	\$70 (\$418-\$348)
Number of Months	3
Total Overpayment	\$210

Jacob Jobhopper

- Jacob Jobhopper who lives alone is being recertified effective December 1, 2023. EIV was last printed September 1, 2022. You look at the time period involved and identify the following certifications:
 - Annual effective 12/1/22 showing wages on the 50059 of \$14400 per year from Ritzy Restaurant.
 - Annual effective 12/1/21 showing wages on the 50059 of \$6000 per year from Café Ptomaine.

The EIV

Household Member:	JACOB JOBHOPPER	SSN:	***_**_****
Date of Birth:	XX/XX/XXXX	Relationship:	Head of Household

Wages

Pay Period	Amount	FEIN	Employer Name and Address	Date Received by EIV
Q2 of 2023	\$3600.00	94-0000000	RITZY RESTAURANT 21 LOBSTER LN,ETIWANDA, CA	08/19/2023
Q1 of 2023	\$3600.00	94-0000000	RITZY RESTAURANT 21 LOBSTER LN,ETIWANDA, CA	08/19/2023
Q4 of 2022	\$3600.00	94-0000000	RITZY RESTAURANT 21 LOBSTER LN,ETIWANDA, CA	08/19/2023
Q3 of 2022	\$600.00	94-0000000	RITZY RESTAURANT 21 LOBSTER LN,ETIWANDA, CA	05/19/2023
Q3 of 2022	\$928.00	04-0000000	PART STORE, INC 463 SPARK PLUG ST, VAN NUYS, CA	05/19/2023
Q3 of 2022	\$350.00	04-0000000	THE BAR 1248 BEER BLVD, ADELANTO, CA	05/19/2023
Q2 of 2022	\$849.00	04-0000000	KINDA KLEEN MOTEL 46 BEDBUG BLVD, BEL AIR, CA	03/16/2023
Q2 of 2022	\$297.00	6-0000000	REALLY TEMP SERVICE 875 DAY LABOR DR, YORBA LINDA, CA	03/16/2023
Q2 of 2022	\$706.00	6-0000000	CAFÉ PTOMAINE 895 SLOP ST, VERNON, CA	03/16/2023

Worksheet

Quarter	Full Q?	Or # of Full Months?	Or # of Weeks?	Annualized Wage	50059 Wage	Difference
2, 2023	Y			3600 X 4 = \$14400	14400	0
1, 2023	Y			3600 X 4 = \$14400	14400	0
4, 2022	Y			3600 X 4 = \$14400	14400	0
3, 2022	Y			600+928+350 X 4 = \$7512	6000	1512
2, 2022	Y			849+297+706 X 4 = \$7408	6000	1408

Ann Ulized

- Ann Ulized, who lives alone is being recertified effective June 1, 2023. EIV was printed March 1, 2023 and has an Income Discrepancy Report. You look at the time period involved and identify the following certifications
 - Annual effective 12/1/22 showing wages on the 50059 of \$28000 from Public School.
 - Annual effective 12/1/21 showing wages on the 50059 of \$28000 from Public School.
 - Annual effective 12/1/20 showing wages on the 50059 of \$28000 from Public School.

The Discrepancy Report

Head of Household Information

Name:	ANN ULIZED	
Social Security Number:	***_**_****	
Contract Number	AZ000000000	
Project Number	00000000	
Project:		
Effective Date of Action:	12/01/2022	
Next Re-certification Date:	12/01/2023	
Projected Annual Wages and Benefits from Form HUD-50059:	\$28,000.00 Note	
Period Of Income for Discrepancy Analysis	10/01/2020 – 09/30/2022	
Discrepancy Analysis	Actuals	Annualized Last Quarter
Reported Annual Wages and Benefits from EIV Data:	\$28,000.00	\$2,800.00
Amount of Annual Income Discrepancy:	\$0.00	\$25,200.00
Amount of Monthly Income Discrepancy:	\$0.00	\$2,100.00
Percentage of Income Discrepancy:	00%	90%

The Wage Report

Wages

Pay Period	Amount	FEIN	Employer Name and Address	Date Received by EIV
Q2 of 2023	\$9,800.00	94-0000000	PUBLIC SCHOOL 40 TEACHER TRAIL, OAKLAND, CA 95241-1234	08/19/2023
Q1 of 2023	\$8,400.00	04-0000000	PUBLIC SCHOOL 40 TEACHER TRAIL, OAKLAND, CA 95241-1234	05/19/2023
Q4 of 2022	\$9,100.00	04-0000000	PUBLIC SCHOOL 40 TEACHER TRAIL, OAKLAND, CA 95241-1234	02/19/2023
Q3 of 2022	\$700.00	04-0000000	PUBLIC SCHOOL 40 TEACHER TRAIL, OAKLAND, CA 95241-1234	08/19/2022
Q2 of 2022	\$9,800.00	04-0000000	PUBLIC SCHOOL 40 TEACHER TRAIL, OAKLAND, CA 95241-1234	08/19/2022
Q1 of 2022	\$8,400.00	04-0000000	PUBLIC SCHOOL 40 TEACHER TRAIL, OAKLAND, CA 95241-1234	05/19/2022
Q4 of 2020	9,100.00	04-0000000	PUBLIC SCHOOL 40 TEACHER TRAIL, OAKLAND, CA 95241-1234	05/16/2022

- Period of Income Discrepancy Analysis is 10/21-9/22
- Look at all wages received Q4, 2021-Q3, 2022 plus all other income received 10/21-9/22 on the Income Report
- Compare the income from Q4, 2021-Q3, 2022 to the income reported on the 50059 for the 12/20 and 12/21 Annuals

- You look in the file and determine her income is annualized based on a 40 week school year. Her pay is received as follows at \$700 per week:
 - Q1: 12 weeks
 - Q2: 14 weeks
 - Q3: 1 week
 - Q4: 13 weeks

Worksheet

Quarter	Full Q?	Or # of Full Months?	Or # of Weeks ?	Annualized Wage	50059 Wage	Difference
4, 2021	N		13	$9100/13*40=28000$	28000	0
1, 2022	N		12	$8400/12*40=28000$	28000	0
2, 2022	N		14	$9800/14*40=28000$	28000	0
3, 2022	N		1	$700*40=28000$	28000	0

Reconciling the Discrepancy

- Is the income reported on the 12/20 AR consistent with the EIV report?
- Is the income reported on the 12/21 AR consistent with the EIV report?
- Is the income reported on the 12/22 AR consistent with the EIV report?
- The discrepancy is a false positive caused the income annualization and only one week worked in last quarter of the POIDA.

Dinah Discrepancy

- Dinah Discrepancy, who lives alone is being recertified effective December 1, 2023. EIV was printed September 1, 2023 and has an Income Discrepancy Report. You look at the time period involved and identify the following certifications
 - Interim effective 4/1/23 showing wages of \$24,000 per year from Medical Office due to a job change.
 - Annual effective 12/1/22 showing wages on the 50059 of \$18000 from Convenient and Expensive.
 - Annual effective 12/1/21 showing wages on the 50059 of \$18000 from Convenient and Expensive.
 - Annual effective 12/1/20 showing wages on the 50059 of \$12000 from Convenient and Expensive.

The Discrepancy Report

Head of Household Information

Name:	DINAH DISCREPANCY	
Social Security Number:	***.**_****	
Contract Number	AZ000000000	
Project Number	00000000	
Project:	EIV ARMS	
Effective Date of Action:	04/01/2023	
Next Re-certification Date:	12/01/2023	
Projected Annual Wages and Benefits from Form HUD-50059:	\$24,000.00 Note	
Period Of Income for Discrepancy Analysis	10/01/2020 – 09/30/2022	
Discrepancy Analysis	Actuals	Annualized Last Quarter
Reported Annual Wages and Benefits from EIV Data:	\$19,993.00	\$19,091.64
Amount of Annual Income Discrepancy	\$4,007.00	\$4909.00
Amount of Monthly Income Discrepancy:	\$333.92	\$408.67
Percentage of Income Discrepancy:	20%	25%

The Wage Report

Wages

Amount	FEIN	Employer Name and Address	Date Received by EIV
\$6,000.00	94-0000000	MEDICAL OFFICE 21 DOCTOR DR, FLAGSTAFF AZ 86001-5222	08/19/2023
\$2,000.00	94-0000000	MEDICAL OFFICE 21 DOCTOR DR, FLAGSTAFF AZ 86001-5222	05/19/2023
\$1,626.00	04-0000000	CONVENIENT & EXPENSIVE 711 CIRCLE K, WINSLOW, AZ 86047	05/19/2023
\$4,826.00	04-0000000	CONVENIENT & EXPENSIVE 711 CIRCLE K, WINSLOW, AZ 86047	02/19/2023
\$4,509.00	04-0000000	CONVENIENT & EXPENSIVE 711 CIRCLE K, WINSLOW, AZ 86047	08/19/2022
\$4,951.00	04-0000000	CONVENIENT & EXPENSIVE 711 CIRCLE K, WINSLOW, AZ 86047	08/19/2022
\$4,550.00	04-0000000	CONVENIENT & EXPENSIVE 711 CIRCLE K, WINSLOW, AZ 86047	05/19/2022
3,107.00	04-0000000	CONVENIENT & EXPENSIVE 711 CIRCLE K, WINSLOW, AZ 86047	05/16/2022

- Period of Income Discrepancy Analysis is 10/21-9/22
- Look at all wages received Q4, 2021-Q3, 2022 plus all other income received 10/21-9/22 on the Income Report
- Compare the income from Q4, 2021-Q3, 2022 to the income reported on the 50059 for the 12/20 and 12/21 Annuals

Worksheet

Quarter	Full Q?	Or # of Full Months?	Or # of Weeks ?	Annualized Wage	50059 Wage	Difference
4, 2021	Y			$3107 * 4 = \$12428$	12000	428
1, 2022	Y			$4550 * 4 = \$18200$	18000	200
2, 2022	Y			$4951 * 4 = \$19804$	18000	1804
3, 2022	Y			$4509 * 4 = \$18036$	18000	36
4, 2022	Y			$4826 * 4 = \$19304$	18000	1304
1, 2023-1	N		5	$1626 / 5 * 52 = \$16910$	18000	(1090)
1, 2023-2	N	1		$2000 * 12 = \$24000$	24000	0
2, 2023	Y			$6000 * 4 = \$24000$	24000	0

Reconciling the Discrepancy

- Is the income reported on the 12/20 AR consistent with the EIV report?
- Is the income reported on the 12/21 AR consistent with the EIV report?
- Is the income reported on the 12/22 AR consistent with the EIV report?
- Is the income reported on the 4/23 IR consistent with the EIV report?
- Is the amount of the Income Discrepancy consistent with the amount of income change?
- The discrepancy is a false positive caused by a job change that occurred after the POIDA.

Eloise Elderly

- Eloise Elderly, who lives alone is being recertified effective December 1, 2023. EIV was printed September 1, 2023 and has an Income Discrepancy Report. You look at the time period involved and identify the following certifications
 - Interim effective 4/1/23 showing Social Security of \$1020 per month due to normal age retirement.
 - Annual effective 12/1/22 showing wages on the 50059 of \$24000 from Yarn Store.
 - Annual effective 12/1/21 showing wages on the 50059 of \$24000 from Yarn Store.
 - Annual effective 12/1/20 showing wages on the 50059 of \$24000 from Yarn Store.

The Discrepancy Report

Head of Household Information

Name:	ELOISE ELDERLY	
Social Security Number:	***-**-****	
Contract Number	AZ000000000	
Project Number	00000000	
Project:	WALKER TERRACE	
Effective Date of Action:	04/01/2023	
Next Re-certification Date:	12/01/2023	
Projected Annual Wages and Benefits from Form HUD-50059:	\$12000.00 Note	
Period Of Income for Discrepancy Analysis	10/01/2020 – 09/30/2022	
Discrepancy Analysis	Actuals	Annualized Last Quarter
Reported Annual Wages and Benefits from EIV Data:	\$24,993.00	\$19,091.64
Amount of Annual Income Discrepancy:	(\$12,993.00)	(\$7,091.64)
Amount of Monthly Income Discrepancy:	(\$1,082.75)	(\$590.97)
Percentage of Income Discrepancy:	(51%)	(38%)

The Wage Report

Wages

Pay Period	Amount	FEIN	Employer Name and Address	Date Received by EIV
Q1 of 2023	\$5,900.00	94-0000000	YARN STORE 21 CROCHET CT, FLAGSTAFF AZ 86001-5222	08/19/2023
Q4 of 2022	\$6,385.00	04-0000000	YARN STORE 21 CROCHET CT, FLAGSTAFF AZ 86001-5222	05/19/2022
Q3 of 2022	\$5,826.00	04-0000000	YARN STORE 21 CROCHET CT, FLAGSTAFF AZ 86001-5222	02/19/2022
Q2 of 2022	\$6,509.00	04-0000000	YARN STORE 21 CROCHET CT, FLAGSTAFF AZ 86001-5222	11/19/2022
Q1 of 2022	\$5,951.00	04-0000000	YARN STORE 21 CROCHET CT, FLAGSTAFF AZ 86001-5222	08/21/2022
Q4 of 2020	6,107.00	04-0000000	YARN STORE 21 CROCHET CT, FLAGSTAFF AZ 86001-5222	05/16/2022

The Social Security Re[prt

Social Security Benefits

Verification Data		Benefit History	
Payment Status Code:	C - Current payment status (except railroad payment)	Date	Gross Benefit
Date of Current Entitlement:	03/2023	03/2023	\$1020.00
Net Monthly Benefit if Payable:	\$1020.00		Benefits paid
Payee Name and Address:	ELOISE ELDERLY 202 DENTURE DR FLAGSTAFF, AZ		

- Period of Income Discrepancy Analysis is 10/21-9/22
- Look at all wages received Q4, 2021-Q3, 2022 plus all other income received 10/21-9/22 on the Income Report
- Compare the income above to the income reported on the 50059 for the 12/20 & 12/21 Annuals

Worksheet

Quarter	Full Q?	Or # of Full Months?	Or # of Weeks ?	Annualized Wage	50059 Wage	Difference
4, 2021	Y			$6107*4=23804$	24428	428
1, 2022	Y			$5951*4=23804$	24000	(196)
2, 2022	Y			$6509*4+26036$	24000	2036
3, 2022	Y			$5826*4=23304$	24000	(696)
4, 2022	Y			$6385*4=25540$	24000	1540
1, 2023	Y			$5900*4=23600$	24000	(400)

Other Info

- Now, check the reconcile the remainder of the income report

Quarter	Full Q?	Or # of Full Months?	Or # of Weeks ?	Annualized Wage	50059 Wage	Difference
1 & 2/23				$1020 * 12 = 12240$	12240	0

Reconciling the Discrepancy

- Is the income reported on the 12/20 AR consistent with the EIV report?
- Is the income reported on the 12/21 AR consistent with the EIV report?
- Is the income reported on the 12/22 AR consistent with the EIV report?
- Is the income reported on the 4/23 IR consistent with the EIV report?
- Is the amount of the Income Discrepancy consistent with the amount of income change?
- The discrepancy is a false positive caused by an income change that occurred after the POIDA.

Exercise-Frieda Frauder

- Frieda Frauder, who lives alone is being recertified effective December 1, 2023. EIV was printed September 1, 2023 and has an Income Discrepancy Report. You look at the time period involved and identify the following certifications
 - Annual effective 12/1/22 showing wages on the 50059 of \$6000 from The Bar.
 - Annual effective 12/1/21 showing wages on the 50059 of \$6000 from the Bar.
 - Annual effective 12/1/20 showing wages on the 50059 of \$6000 from the Bar.

The Discrepancy Report

Head of Household Information

Name:	FRIEDA FRAUDER	
Social Security Number:	***_*_*_****	
Contract Number	AZ000000000	
Project Number	00000000	
Project:	OVERPAYMENT PLACE	
Effective Date of Action:	12/01/2022	
Next Re-certification Date:	12/01/2023	
Projected Annual Wages and Benefits from Form HUD-50059:	\$6000.00 Note	
Period Of Income for Discrepancy Analysis	10/01/2020 – 9/30/2022	
Discrepancy Analysis	Actuals	Annualized Last Quarter
Reported Annual Wages and Benefits from EIV Data:	\$7,993.00	\$12,091.64
Amount of Annual Income Discrepancy:	(\$1,993.00)	(\$6,091.64)
Amount of Monthly Income Discrepancy:	(\$166.08)	(\$507.65)
Percentage of Income Discrepancy:	(22%)	(51%)

The Wage Report

Household Member:	FRIEDA FRAUDER	SSN:	***_**_****
Date of Birth:	XX/XX/XXXX	Relationship:	Head of Household

Wages

Pay Period	Amount	FEIN	Employer Name and Address	Date Received by EIV
Q1 of 2023	\$3,179.00	94-0000000	THE BAR 21BOURBON ST,ETIWANDA, CA	08/19/2023
Q4 of 2022	\$3,100.00	04-0000000	THE BAR 21BOURBON ST,ETIWANDA, CA	05/19/2023
Q3 of 2022	\$2,350.00	04-0000000	THE BAR 21BOURBON ST,ETIWANDA, CA	02/19/2023
Q2 of 2022	\$1,586.00	04-0000000	THE BAR 21BOURBON ST,ETIWANDA, CA	11/19/2022
Q1 of 2022	\$1,945.00	04-0000000	THE BAR 21BOURBON ST,ETIWANDA, CA	08/19/2022
Q4 of 2020	\$1,500.00	6-0000000	THE BAR 21BOURBON ST,ETIWANDA, CA	02/19/2022
Q3 of 2020	\$1,500.00	6-0000000	THE BAR 21BOURBON ST,ETIWANDA, CA	11/16/2020

- Period of Income Discrepancy Analysis is 10/21-9/22
- Look at all wages received Q4, 2021-Q3, 2022 plus all other income received 10/21-9/22 on the Income Report
- Compare the income from Q4, 2021-Q3, 2022 to the income reported on the 50059 for the 12/21 and 12/22 Annuals

Worksheet

Quarter	Full Q?	Or # of Full Months?	Or # of Weeks ?	Annualized Wage	50059 Wage	Difference
4, 2021	Y			$1500*4=6000$	6000	0
1, 2022	Y			$1945*4=7780$	6000	1780
2, 2022	Y			$1586*4=6344$	6000	344
3, 2022	Y			$2350*4=9400$	6000	3400
4, 2022	Y			$3100*4=12400$	6000	6400
1, 2023	Y			$3179*4=12716$	6000	6716

Reconciling the Discrepancy

- Is the income reported on the 12/20 AR consistent with the EIV report?
- Is the income reported on the 12/21 AR consistent with the EIV report?
- Is the income reported on the 12/22 AR consistent with the EIV report?
- Is the amount of the Income Discrepancy consistent with the amount of income change?
- The discrepancy may be valid based on an unreported income increase.

MONTHLY WAGE VERIFICATION FOR FRIEDA FRAUDER

INFORMATION BEING REQUESTED

Employed from: 11/3/15

To: Current

Pay Frequency: 2X Monthly

Pay by month

Month _____	Gross Pay	3 rd or 5 th Paycheck	
July, 2022	\$ <u>500</u>	Y	N
August, 2022	\$ <u>600</u>	Y	N
Sept, 2022	\$ <u>1250</u>	Y	N
Oct, 2022	\$ <u>1150</u>	Y	N
Nov, 2022	\$ <u>950</u>	Y	N
Dec, 2022	\$ <u>1000</u>	Y	N
Jan, 2023	\$ <u>1050</u>	Y	N
Feb, 2023	\$ <u>979</u>	Y	N
March, 2023	\$ <u>1150</u>	Y	N
April, 2023	\$ <u>950</u>	Y	N
May, 2023	\$ <u>1000</u>	Y	N
June, 2023	\$ <u>1150</u>	Y	N
July, 2023	\$ <u>950</u>	Y	N
August, 2023	\$ <u>1000</u>	Y	N
Sept, 2023	\$ <u>1150</u>	Y	N

OVERPAYMENT COMPUTATION

- What month did the change occur?
September, 2022
- What are the months of overpayment?
October, 2022-November, 2023

	Months of overpayment	10/22-11/22
	Correct	Reported
Annual Income	\$12600 (1150+950/4*24)	\$6000
Deductions	0	0
Adj Monthly Income	\$1050 (12600/12)	\$500 (6000/12)
TTP	\$315	\$150
	Difference	\$165
	Number of Months	2
	Total Overpayment	\$330 (\$165 X 2)

	Months of overpayment	12/22-11/23
	Correct	Reported
Annual Income	\$12455 (1000+1050+979+1150+950+1000+1150+950+1000+1150/20*24)	\$6000
Deductions	0	0
Adj Monthly Income	\$1038 (12455/12)	\$500. (6000/12)
TTP	\$311	\$150
	Difference	\$161
	Number of Months	12
	Total Overpayment	\$1932 (\$161 X12)
Total	\$330+\$1932	\$2262

Exercises-What would you do if?

- Joe Jobchanger had an IR eff 4/1/23 because he started a new job at Pep boys on 2/10/23
- You print your quarterly New Hires Report and Joe shows new hires at IHOP on 4/1/23, Home Depot on 5/7/23, Circle K on 6/15/23 and a restaurant in Milwaukee, WI on 7/12/23.
- What would you do?

- You print EIV for the AR of Annie Assistance and there is an Income Discrepancy Report
- You print the Income Report and it shows that the only income is \$700 per month Social Security for her 7 year old Astrid.
- You look at the last 50059 and it shows that the only income is \$8400 per year child support for Astrid.
- You check the file and discover no child support verification, but EIV showing Social Security of \$700 per month
- The discrepancy is caused by miscoding of the income type
- You submit a correction to the 50059 and document the EIV report

- You print the EIV for the AR of Freddy Fullerbrush. There is an Income Discrepancy report showing he was overcharged subsidy during the POID and had no income on EIV
- You check Freddy's 50059 and it shows his only income is \$500 per month from self employment
- You check Freddy's file and determine that the 50059 income is correct
- The Income Discrepancy is caused by EIV comparing business income from the 50059 to EIV which does not show business income
- Document the EIV report

- You print EIV for the AR of Wally Worker, a Resident who works. There is an Income Discrepancy Report showing that Wally's income was within \$2400 on The Actual column, but has been overreported on the Last Quarter Annualized column. The POIDA is 10/1/21-9/30/22.
- You print Wally's income report which shows wages that are within \$2400 per year of the 50059 amounts during the Q4, 2021-Q2, 2022. There are no reported wages for Q3, 2022.
- You check the 12/1/22 AR and find wage verification showing still employed as of 10/12/22. You also have received current employment verification showing still employed by the same employer with consistent wages.
- The discrepancy is caused by the employment for Q3, 2022 not yet showing on EIV.
- Document your report

- You print your EIV Deceased Tenant Report and find that Grim Reaper is on the report.
- You check the software and find that Grim has been removed from the household 12/1/22 and his surviving spouse Gertrude has been made HOH.
- You check TRACS and find that the file was sent to TRACS 11/10/22.
- You check your TRACS error report and find that the submission had a fatal error because you tried to move Gertrude into an occupied unit
- You check your 50059 and discover that you did not enter the Previous HOH info
- You enter the information and submit a new 50059

- You print EIV for the AR of Emma Employed, a disabled Resident who works & receives SSI. There is an Income Discrepancy Report showing that Emma's income has been overreported.
- You print Emma's income report which shows wages that are within \$2400 per year of the 50059 amounts during the POID; there is also SSI, but all amounts occurred after the POID
- You check the EIV in the file that was run at the time the certification during the POID was completed and it shows the amounts used for the certification
- The discrepancy is caused by the SSI dropping off EIV due to frequent changes caused by the employment
- Document your report

Q & A

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